

## **BSB01 Business Services (additions) Small Business, Graduate qualifications.**

The BSB01 Business Services Training Package was endorsed in September 2001 with the last update occurring in March 2006. The full review of this Training Package is expected to be completed in August 2007.

Category 2 changes are:

- Create two new small business management qualifications and seven small business management skill sets;
- Create two new Vocational Graduate Certificate and Vocational Graduate Diploma qualifications of Organisational Learning and Capability Development.

Small business management qualifications and skill sets were developed to be inclusive of Indigenous and other cultural requirements as well as providing qualifications and skill sets that complement the delivery of accredited courses designed for Indigenous and other learner needs.

In 2005, Innovation and Business Skills Australia commissioned research work scoping and identifying skills needed within the education sector. The recommendations from the report included the need to develop higher level competency standards and qualifications to address the identified skills gap for leaders and managers working in the area of learning and development.

There is a strong pressure to have the new qualifications in small business management and organisational management endorsed and available for use. This industry demand is driving the current category 2 changes to the BSB01 Business Services Training Package in advance of the upcoming full review of this Business Services Training Package which is expected to be submitted for evaluation in August 2007.

The seven skill set have been considered as a good model for other Industry Skills Councils to follow when developing skill sets. These skill sets

- identified clearly the target groups;
- the source of units of competency if imported units are used;
- pathways ie unit of competency is located in which Training Package qualification; and
- suggested form of words for Statement of Attainment.

The amendments were considered by DEST and all State/Territory Training Authorities representatives on 31 May 2007 and raised issues have been resolved.

Members of the National Quality Council endorsed the category 2 changes to the BSB01 Business Services Training Package, out of session on 20 August 2007.

The amendments to the BSB01 Business Services Training Package were approved by Ministers on 3 September 2007

**Qualification Outcomes:**

BSB30307 Certificate III in Business (Micro Business Operations)  
BSB40407 Certificate IV in Business (Small Business Management)  
BSB70107 Vocational Graduate Certificate in Organisational Learning and Capability Development  
BSB80107 Vocational Graduate Diploma of Organisational Learning and Capability Development.

**For further information, contact  
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