

Work Record Book

CERTIFICATE III in Automotive Mechanical

(Heavy Vehicles) Road Transport

AUR 308 99

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Introduction

This Work Record Book is a tool that can be used to record and report on the jobs that an apprentice does during the course of their apprenticeship. It is a method by which a training provider can get evidence of the things an apprentice has done at work as the apprentice has progressed through their apprenticeship.

In today's high technology world it is important to know that a person is fully trained, has had the necessary practical experience and can actually do the job.

The term competent is often used to describe this kind of person. Training providers are required to determine that an apprentice has achieved the required level of competence before they can issue the qualification. The Work Record Book will assist the training provider in doing this.

This Work Record Book is divided into two main sections:

- The front section, on buff coloured paper, is for the apprentice to make a record the jobs they become good at as they progress through their apprenticeship.
- The back section, on white paper, contains reports that the employer and apprentice can sign when both are satisfied that the apprentice can do the job to the required standard. When signed, these reports should be presented to the training provider.

How should this book be used?

To find out how this book should be used you should read the instructions in the front of the section you are required to complete.

Instructions and information for an **apprentice** are on **pages 3 to 5**.

Instructions and information for an **employer or supervisor** are on **pages 73 to 76**.

SECTION
FOR
THE APPRENTICE

APPRENTICE DETAILS

Family Name: _____

Given Names: _____

Address: _____

Photograph

Date of Birth: _____

DET Registration Number: _____

Training Provider Enrolment Number: _____

EMPLOYMENT DETAILS

Commencement of Employment: _____

Transfer or Termination of Employment: _____

Company or Business Name: _____

Address: _____

Employer/supervisor _____ **Signature** _____

Contact Details: Phone: _____ **Mobile:** _____

FAX: _____ **E-mail:** _____

MVRIC Repairer No: _____

Note: Additional forms for change of employer details are included at the back of the Work Record Book.

Instructions for the Apprentice

What is this book?

This book is your Work Record Book. It will become a record of the jobs you get experience with at your workplace during your apprenticeship. This information will assist your Training Provider in determining when you can be issued with your certificate.

This book, by itself, is not a statement of competence or a qualification.

Why do you need this book?

As an apprentice, there are two parts to your training:

- ◆ **an off-the-job part.** You will do this with a training provider. You will learn new things and develop new skills. As you progress your training provider will assess your knowledge and skills.
- ◆ **an on-the-job part.** You will do this at work with your employer. Your employer will give you jobs to do that will require you to apply your knowledge and skills.
A technically qualified person at work will help you learn how to do each new job.

For your training provider to give you your certificate they must be sure you have the necessary knowledge and skills and can actually do the work.

This Work Record Book is a way of gathering evidence of the jobs you have done at work.

Without evidence of the practical application of your knowledge and skills your training provider will not be able to give you your certificate.

What does this book do?

Your Work Record Book helps you and your employer to:

- ◆ know what jobs you need to become good at in order for you to get your certificate.
- ◆ keep an accurate record of the jobs you have learnt to do at work.
- ◆ pass this information on to your training provider, who will record the information and issue the certificate when the necessary training has been completed.

How is this book organised?

There are two sections to this book, Work Evidence Records and Work Evidence Reports.

- ◆ The front of the book contains Work Evidence Records sheets that you, as the **apprentice**, are responsible to fill in and keep up to date.
- ◆ The back of the book contains Work Evidence Reports that can only be filled out when you and your **supervisor** are satisfied that you can do all the jobs stated on the report to the required standard (Refer to Page 5 for the standard).

What is your role in this?

You are responsible for:

- ◆ looking after your work record book – keeping it safe and in good condition,
- ◆ keeping the book up to date by recording information about the jobs you do each day, at work, on the Work Evidence Record sheets,
- ◆ having the Work Evidence Report sheets signed off when you and your supervisor are satisfied that you can do all the jobs,
- ◆ presenting your record book to your training provider as often as required, so that they can update their records of your training.

There is only one copy of your work record book.
It is not your employer's responsibility to look after it. **IT IS UP TO YOU.**

So what do you need to do? – four easy steps

1. **Read the Work Evidence Records** - This will give you a good idea of the kind of jobs you should be learning to do.
2. **Record the jobs you are able to do** - Each time you complete one of the jobs shown on a Work Evidence Record, *to the standard shown on the following page*, record the details in one of the boxes.
3. **Sign off the Work Evidence Reports with your supervisor** - When you and your supervisor are both satisfied that you can do all the jobs on a Work Evidence Record, *to the required standard*, together with your supervisor you should sign off on the Work Evidence Report in the back section of the book.
4. **Show the completed Work Evidence Reports to your training provider** - Present your Work Record Book to your training provider as often as required, so they can update their records of your training and counter sign the completed Work Evidence Reports.

Note: When filling out a Work Evidence Record with multiple jobs make sure your record shows that you have done each job a number of times, not the same job over and over again.

Make sure your record shows you have done each job a number of times. Use the number or numbers from the list of jobs to show what job or jobs you did. Where relevant you should also write down what you repaired or replaced or what fault you found

What is the required standard?

Your work evidence records should help show that you can do each job:

- ◆ **correctly and safely.** This means that your work must comply with statutory and enterprise Occupational Health and Safety policies and procedures, and with relevant manufacturer's specifications and procedures.
- ◆ **without causing damage to any components or system,**
- ◆ **on a range of vehicles/components** not over and over on the same vehicle.
- ◆ **in a technically correct way,**
- ◆ **without your supervisor (or any other person) having to step in and correct you.**

When should I start recording the jobs I have done?

You should only record jobs when you can do them to the required standard. Don't start recording jobs when you are only learning to do them, when you are being shown what to do by your supervisor or other tradesperson.

What if you can't do all the jobs at work?

There may be a few jobs related to the compulsory units of competence that are not done where you work. If this is the case you should get your employer to talk to your training provider and have them work out how you can get experience with these jobs.

How many times do I have to do a job before my supervisor can sign the work evidence report?

There is no requirement to do a job a certain number of times. **What is important is that you can do the job to the required standard.**

In the early part of your apprenticeship you may have to do a particular job many times before you and your supervisor are satisfied you can do it correctly.

Towards the end of your apprenticeship, when you have become more skilled, you may only need to do a job two or three times before you get the report signed.

Do I have to fill up every box of a Work Evidence Record before my supervisor can sign the Work Evidence Report?

No! again, there is no requirement to do any job a certain number of times. Work Evidence Records have enough boxes to allow you to show that you have done each job at least a couple of times and on more than one make or model etc.

Work Evidence Records dealing with brakes, steering and suspension have the highest number of boxes. These are critical safety areas and it is good to be able to show that you have done each job several times.

Your training provider will not be able to give you your certificate without evidence that you have actually worked on brakes, steering and suspension systems at work.

**WORK EVIDENCE RECORDS
FOR COMPULSORY STREAM
UNITS OF COMPETENCE**

WORK EVIDENCE RECORD

7292BW Automotive Maintenance and Service

Automotive Retail Service and Repair Competency

AUR00108A Carry out Maintenance and or Component Servicing

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Maintenance and Service Work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 77 of this book. Each time you complete a service that involves the actions listed in the table below you should record the make and model of the vehicle, plant or equipment and the date you did it on.

7292BW Automotive Maintenance and Service.

WORKSHOP JOB

1. Carry out a maintenance and service job that includes all of the following:

- **Engine lubricating oil and filter changes.**
- **Fuel and induction system filter service.**
- **Cooling system coolant changes and / or clearing of air passages.**
- **Drive belt inspection and adjustment.**
- **Spark plug replacement (Heavy Vehicles apprentice exempted).**
- **Hydraulic system fluid level checks.**
- **Tyre checks (pressure / wear / damage).**
- **Transmission / drive line / chassis / body lubrication and fluid level checks.**
- **Fluid leaks / lubricant loss checks and reports (leaking seals, damaged boots, etc.).**
- **Checking of security of fasteners, mountings, etc**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____

7292BW Automotive Maintenance and Service.

WORKSHOP JOB

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____
Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____
Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____

7292BW Automotive Maintenance and Service.

WORKSHOP JOB

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____
Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____
Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____

WORK EVIDENCE RECORD

7292DW Engine Service

Automotive Retail Service and Repair Competency

AUR01170A Service Engines and Associated Engine Components

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Engine Service work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 78 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle, plant or equipment and the date you did it on.

Note: When completing this record, make sure it shows you have done both jobs a number of times and on more than 1 vehicle. Do not fill the table up with the same job over and over again on the same vehicle.

7292DW Engine Service

WORKSHOP JOBS

Carry out the more complex engine servicing operations of:

1. timing belt replacement
2. valve tappet clearance checks and adjustments

Work completed on	Work completed on	Work completed on	Work completed on
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7292FW Minor Electrical Repairs

Automotive Retail Service and Repair Competency

AUR18708A Minor Electrical Repairs to Circuits/Systems

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Minor Electrical Repair Work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 79 of this book. Each time you complete a minor repair on an electrical circuit or system you should record what you did and the make and model of the vehicle, plant or equipment and the date you did it on.

Note: When completing this record, make sure it shows you have done each job a number of times and on more than 1 vehicle. Do not fill the table up with the same job over and over again on the same vehicle.

7292FW Minor Electrical Repairs

WORKSHOP JOBS

1. Remove, fit or repair a variety of electrical components that may included any of the following:
- fuses, light globes, terminals, connections, wires or insulation, relays.
2. Inspect and test electrical circuits and identify actual faults.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7292GW Automotive Heating and Welding Procedures

Automotive Retail Service and Repair Competency

AUR23608A Carry out Welding, Thermal Cutting, Heating, Procedures

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Welding, Thermal Cutting and Heating Procedures work that you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 80 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7292GW Automotive Heating and Welding

WORKSHOP JOBS

1. Weld low carbon steel using oxy acetylene welding processes.
2. Cut low carbon steel using oxy acetylene equipment.
3. Weld low carbon steel using any process incorporating heat generated by an electrical arc and a consumable filler rod or wire.
4. Apply heat to components to aid in their assembly or disassembly.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

WORK EVIDENCE RECORD

7292HW Automotive Battery Testing and Replacement

Automotive Retail Service and Repair Competency

AUR18676A Test, Service and Replace Batteries

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Battery Testing and Replacement work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 81 of this book. Each time you test and identify a faulty battery and remove and replace it you should record the make and model of the vehicle and the date you did it on.

7292HW Automotive Battery Testing and Replacement

WORKSHOP JOB

- Test 12volt or higher voltage batteries, correctly identify faulty ones, remove and replace them.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____

WORK EVIDENCE RECORD

7081AW Hydraulic Brake Systems (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR10166A Repair Hydraulic Braking Systems (HV)

AUR10170A Service Hydraulic Braking Systems (HV)

AUR17665A Remove Fit and Adjust Wheel(s) (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Hydraulic Brake Systems (HV) Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 82 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: When completing this record, make sure it shows you have done each job a number of times and on more than 1 vehicle. Do not fill the table up with the same job over and over again on the same vehicle.

**7081AW Hydraulic Brake Systems (HV) Service and Repair
WORKSHOP JOBS**

- 1. Flush and bleed hydraulic brake systems**
- 2. Remove and fit master cylinders**
- 3. Remove and replace disc pads and bleed disc brake units**
- 4. Dismantle, assemble, adjust (where applicable) drum or disc brake**
- 5. Dismantle, assemble, adjust (where applicable) drum or disc brake units that incorporate a park brake mechanism**
- 6. Remove and replace wheel cylinders**
- 7. Remove and replace hydraulic brake lines**
- 8. Inspect and test vehicle braking systems and identify actual faults**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081AW Hydraulic Brake Systems (HV) Service and Repair
WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081AW Hydraulic Brake Systems (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081BW Suspension Systems (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR16166A Repair Suspension Systems (HV)

AUR16170A Service Suspension Systems (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Suspension Systems (HV) Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 83 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: When completing this record, make sure it shows you have done each job a number of times and on more than 1 vehicle. Do not fill the table up with the same job over and over again on the same vehicle.

7081BW Suspension Systems (HV) Service and Repair

WORKSHOP JOBS

1. Remove and fit shock absorbers
2. Remove and fit a variety of suspension system components that may include any of the following:
- suspension arms or links, bushes, ball joints, springs, stabiliser bars, air suspension system components, air bags, etc...
3. Inspect and test suspension systems and identify faults.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

7081BW Suspension Systems (HV) Service and Repair
WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081BW Suspension Systems (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081CW Cooling System (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR02166A Repair Cooling Systems and Associated Components (HV)

AUR02170A Service Cooling Systems and Associated Components (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Cooling Systems (HV) Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 84 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7081CW Cooling Systems (HV) Service and Repair

WORKSHOP JOBS

1. Clean and flush cooling systems.
2. Remove and fit cooling system radiators and cowlings.
3. Remove and fit a variety of Heavy Vehicles road transport cooling system components or assemblies that may include any of the following:- thermostats, water pumps, hoses, drive belts, various fan drives such as air clutches, electric fans, thermo switches, relays, etc.
4. Inspect Heavy Vehicles road transport cooling systems and identify actual faults.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

WORK EVIDENCE RECORD

7081EW Clutch (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR06166A Repair Clutch Assemblies and/or Associated Operating System Components (HV)

AUR06170A Service Clutch Assemblies and/or Associated Operating System Components (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Clutch (HV) Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 85 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7081EW Clutch (HV) Service and Repair

WORKSHOP JOBS

1. Remove and fit manual transmissions from a road transport vehicle
2. Remove and fit clutch assemblies from a road transport vehicle
3. Remove and fit and/ or adjust clutch operating and clutch brake operating mechanisms from a road transport vehicle
4. Inspect and test clutch systems and identify actual faults in a road transport vehicle.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

WORK EVIDENCE RECORD

7081FW Diesel Fuel Systems (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR03670A Service Diesel Systems/Components (HV)

AUR03666A Repair Diesel Systems/Components (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Diesel Fuel System/Components (HV) Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 86 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7081FW Diesel Fuel System/Components (HV) Service and Repair

WORKSHOP JOBS

1. Remove fit and service diesel fuel filters
2. Remove and fit diesel fuel injectors, such as mechanical, hydraulic, and electrical
3. Remove fit and time diesel fuel injection pumps
4. Test remove and fit a variety of diesel systems and components or assemblies that may include any of the following:- injector lines, solenoids, glow plugs, electronic components, etc.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

**7081FW Diesel Fuel System/Components (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081FW Diesel Fuel System/Components (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081GW Driveline (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR13166A Repair Final Drive (Driveline) (HV)

AUR13170A Service Final Drive (Driveline) (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Final Drive (Driveline) (HV) Repair and Service work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 87 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7081GW Final Drive (Driveline) (HV) Service and Repair

WORKSHOP JOBS

1. Remove and fit drive shafts in road transport Heavy Vehicles
2. Inspect drivelines to determine their serviceability and test drive line angles
3. Remove and fit drive shaft universal joints or constant velocity joints and centre bearings in road transport Heavy Vehicles.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

7081GW Final Drive (Driveline) (HV) Service and Repair
WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081GW Final Drive (Driveline) (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081JW Final Drive (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR12666A Repair Final Drive Assemblies (HV)

AUR12670A Service Final Drive Assemblies (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Final Drive (HV) Repair and Service work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 88 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7081JW Final Drive (HV) Service and Repair

WORKSHOP JOBS

1. Remove and fit a variety of limited slip differentials and final drive types and configurations in Road Transport vehicles.
2. Remove and fit driving axles in Road transport vehicles
3. Diagnose final drive problems

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081JW Final Drive (HV) Service and Repair

WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081JW Final Drive (HV) Service and Repair
WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081JW Final Drive (HV) Service and Repair

WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD
7081LW Manual Transmission (HV) Service and Repair
Automotive Retail Service and Repair Competency AUR06666A Repair Transmissions (Manual) (HV) AUR06670A Service Transmissions (Manual) (HV)
Apprentice Name. _____
This Work Evidence Record is to be maintained by the Apprentice.
<p>Your responsibility, as an apprentice, is to keep a record of the Manual Transmission (HV) Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 89 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.</p> <p>Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.</p>

7081LW Manual Transmission (HV) Service and Repair

WORKSHOP JOBS

1. Remove and fit manual transmissions from road transport Heavy Vehicles
2. Remove and fit clutch assemblies from road transport vehicles
3. Remove, test and adjust clutch operating mechanisms from road transport Heavy Vehicles
4. Inspect, identify, test and repair faults in Heavy Vehicles transmissions.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081LW Manual Transmission (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081LW Manual Transmission (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD
7081MW Automatic Transmission (HV) Service
Automotive Retail Service and Repair Competency AUR07170A Service Automatic Transmissions (HV)
Apprentice Name. _____
This Work Evidence Record is to be maintained by the Apprentice.
<p>Your responsibility, as an apprentice, is to keep a record of the Automatic Transmission (HV) Service work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 90 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.</p> <p>Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.</p>

7081MW Automatic Transmission (HV) Service

WORKSHOP JOBS

1. Change automatic transmission fluid and filters
2. Perform adjustments on automatic transmission systems that may include the following:-
Transmission, kick down/ throttle cables, selector mechanisms, etc...

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD
7081NW Engine Repair (HV)
Automotive Retail Service and Repair Competency
AUR01166A Repair Engines and Associated Engine Components (HV)
Apprentice Name. _____
This Work Evidence Record is to be maintained by the Apprentice.
<p>Your responsibility, as an apprentice, is to keep a record of the (Heavy Vehicles) Engine Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 91 of this book. Each time you complete one of the jobs listed in the table below you should record what you did and the make and model of the vehicle and the date you did it on.</p> <p>Note: Do not fill the table up with just one job. Make sure your record shows you have done more than one job a number of times.</p>

7081NW Engine Repair (HV)

WORKSHOP JOBS

1. Remove and fit engines in road transport Heavy Vehicles.
2. Remove and fit engine cylinder heads.
3. Remove and fit a variety of engine mechanical components that may include any of the following: - oil seals, sump, camshaft, drive mechanisms, piston and connecting rods, liners, crankshafts, etc..
4. Inspect and test engines and identify actual faults.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081NW Engine Repair (HV)

WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081NW Engine Repair (HV)

WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD
7081QW Forced Induction System (HV) Service and Repair
Automotive Retail Service and Repair Competency
AUR05671A Forced Induction System Service and Repair (HV)
Apprentice Name. _____
This Work Evidence Record is to be maintained by the Apprentice.
<p>Your responsibility, as an apprentice, is to keep a record of the Forced Induction System (HV) Repair and Service work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 92 of this book. Each time you complete one of the jobs listed in the table below you should record the make and model of the vehicle and the date you did it on.</p> <p>Note: Do not fill the table up with just one job. Make sure your record shows you have done each job a number of times.</p>

7081QW Forced Induction System (HV) Service and Repair

WORKSHOP JOBS

1. Remove and fit a variety of forced air induction system components or assemblies such as:- turbo chargers, supercharges, waste gates, shutoff timers, drive belts or gears, bypass valves, boost pressure sensors, solenoids, intercoolers, etc...

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD
7081SW Steering Systems (HV) Service and Repair
Automotive Retail Service and Repair Competency
AUR15166A Repair Steering Systems (HV)
AUR15170A Service Steering Systems (HV)
Apprentice Name. _____
This Work Evidence Record is to be maintained by the Apprentice.
<p>Your responsibility, as an apprentice, is to keep a record of the Steering Systems (HV) Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 93 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.</p> <p>Note: When completing this record, make sure it shows you have done each job a number of times and on more than 1 vehicle. Do not fill the table up with the same job over and over again on the same vehicle.</p>

7081SW Steering Systems (HV) Service and Repair

WORKSHOP JOBS

1. Remove and fit a variety of steering system components or assemblies that may include any of the following:- tie rod ends, king pin bushes, steering gear/ rack assemblies, power steering pumps, Steering wheels, steering column components, etc...
2. Inspect and test steering systems and identify actual faults, check and adjust toe in.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081SW Steering Systems (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081UW Hydraulic Systems (HV) Service

Automotive Retail Service and Repair Competency

AUR09166A Service Hydraulic Systems (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Hydraulic Systems Service work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 94 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7081UW Hydraulic Systems (HV) Service

WORKSHOP JOBS

1. Flush and bleed hydraulic systems
2. Test for cycle times
3. Change and inspect hydraulic oil
4. Change hydraulic oil filters
5. Select correct hydraulic oils
6. Carry out flow, pressure, and visual system tests.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081UW Hydraulic Systems (HV) Service

WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081UW Hydraulic Systems (HV) Service

WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081YW Pneumatic Brake Systems (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR11166A Repair Air Braking Systems (HV)

AUR11170A Service Air Braking Systems (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Pneumatic Brake System (HV) Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 95 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: When completing this record, make sure it shows you have done each job a number of times and on more than 1 vehicle. Do not fill the table up with the same job over and over again on the same vehicle.

7081YW Pneumatic Brake Systems (HV) Service and Repair

WORKSHOP JOBS

1. Remove and replace an air compressor
2. Remove and replace a control valve
3. Remove and replace a service and park brake actuator
4. Remove and replace pneumatic foundation disc brake pads
5. Dismantle, assemble, adjust pneumatic foundation drum brakes
6. Remove and replace pneumatic brake lines
7. Inspect and test Road transport Heavy Vehicles brake systems and identify actual faults.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

**7081YW Pneumatic Brake Systems (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081YW Pneumatic Brake Systems (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7116HW Emission Control System Service and Repair

Automotive Retail Service and Repair Competency

AUR04671A Repair and Service Emission Control Systems (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Emission Control System (HV) Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 96 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7116HW Emission Control System Service and Repair

WORKSHOP JOBS

1. Remove and fit a variety of emission control components or assemblies that may include the following:- catalytic converters, oxygen sensors, EGR valves, air injection pumps, oxygen sensors, valves or pipes, intake air heating devices, etc...
2. Check and determine the compliance of the exhaust emission levels with specifications or statutory regulations.
3. Inspect and test emission control systems and identify faults

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

WORK EVIDENCE RECORD

7116RW Electronic Engine Management Service and Repair

Automotive Retail Service and Repair Competency

AUR21171A Service and Repair Electronic Engine Management Systems

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Electronic Engine Management (HV) Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 97 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7116RW Electronic Engine Management Service and Repair

WORKSHOP JOBS

1. Remove and fit a variety of engine management system components that may include any of the following:- Electronic control units, sensors, actuators, etc...
2. Extract data from the test management systems and identify actual fault

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7116RW Electronic Engine Management Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7116RW Electronic Engine Management Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORDS

FOR ELECTIVE

UNITS OF COMPETENCY

(6 units of competence to be achieved)

WORK EVIDENCE RECORD

7081KW Electrical Systems (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR19066A Repair Charging and Starting Systems

AUR18866A Repair Electrical Systems

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Electrical Systems (HV) Repair and Service work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 99 of this book. Each time you complete any Electrical Systems (HV) Repair and Service that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081KW Electrical Systems (HV) Service and Repair

WORKSHOP JOB

1. Remove and fit Road transport Heavy Vehicles alternators
2. Inspect and test charging systems and identify actual faults
3. Remove and fit Heavy Vehicles starter motors
4. Inspect and test Heavy Vehicles starter systems and identify actual faults
5. Remove and fit Road transport Heavy Vehicles electrical components
6. Inspect and test electrical systems and identify actual faults

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081KW Electrical Systems (HV) Service and Repair
WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081KW Electrical Systems (HV) Service and Repair
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081RW (HV) Wheel Alignment

Automotive Retail Service and Repair Competency

AUR17108A Carry out Wheel Alignment Operations (HV)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the (HV) Wheel Alignment work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 100 of this book. Each time you complete any (HV) Wheel Alignment work that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081RW (HV) Wheel Alignment

WORKSHOP JOB

- Measure and make adjustments to the alignment of wheels on Road transport Heavy Vehicles to manufacturers specifications.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____
Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____
Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____	Make: _____ Model: _____ Date: _____

WORK EVIDENCE RECORD

7081TW Exhaust System HV Repair

Automotive Retail Service and Repair Competency

AUR05166A HV Exhaust System Repair

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Exhaust System Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 101 of this book. Each time you complete an Exhaust System Repair that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081TW Exhaust System Repair

WORKSHOP JOB

- Remove and fit a variety of Road transport Heavy Vehicles exhaust system components that may include any of the following:- exhaust pipes, mufflers or silencers, catalytic converters, manifolds, gaskets, mountings, heat risers, etc...

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081TW Exhaust System HV Repair

WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081TW Exhaust System HV Repair
WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081VW (HV) Auto Trans Repair and Electronic Drive Management Service and Repair

Automotive Retail Service and Repair Competency

AUR07166A Repair Transmissions (Automatic)

AUR21271A Service and Repair Electronic Drives

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Auto Trans Repair and Electronic Drive Management (HV) Repair and Service work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 102 of this book. Each time you complete any Auto Trans Repair and Electronic Drive Management (HV) Repair and Service that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

**7081VW Auto Trans Repair and Electronic Drive Management
Service and Repair**

WORKSHOP JOB

- 1. Remove and fit Road transport Heavy Vehicles automatic transmission assemblies**
- 2. Remove and fit electronic drive management system components that may include any of the following:- solenoids, relays, electronic control units, etc...**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081XW Hydraulic System (HV) Repair

Automotive Retail Service and Repair Competency

AUR09166A Hydraulic System (HV) Repair

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Hydraulic System (HV) Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 103 of this book. Each time you complete a Hydraulic System Repair that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081XW Hydraulic System (HV) Repair

WORKSHOP JOB

1. Carry out in-depth system testing and diagnosis of the hydraulic system and components
2. Remove and fit Heavy Vehicles hydraulic components from the system
3. Dismantle hydraulic components, measure and inspect to confirm your diagnosis
4. Replace seals and reassemble Road transport Heavy Vehicle hydraulic components

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081ZW Machining of Brake Components

Automotive Retail Service and Repair Competency

AUR10736A (HV) Machining of Brake Components

AUR10650A Attach Linings to Shoes and Radius Grind

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the (HV) Machining of Brake Components work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 104 of this book. Each time you complete any (HV) Machining of Brake Components that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081ZW Machining of Brake Components

WORKSHOP JOB

1. **Inspect and measure Road transport Heavy Vehicles brake drums and disc rotors to determine their serviceability**
2. **Machine brake drums in compliance with specified tolerances and safety standards while producing appropriate surface finishes.**
3. **Machine disc rotors in compliance with specified tolerances and safety standards while producing appropriate surface finishes.**
4. **Attach Road transport Heavy Vehicles brake linings and radius grind to suit drum.**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

WORK EVIDENCE RECORD

7081AX (HV) Brake Hydraulic Overhaul

Automotive Retail Service and Repair Competency

AUR10145A (HV) Brake Hydraulic Overhaul

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the (HV) Hydraulic Brake Overhaul Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 105 of this book. Each time you complete a Hydraulic System Overhaul that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081AX (HV) Brake Hydraulic Overhaul

WORKSHOP JOB

- 1. Dismantle, clean, inspect, measure and test brake callipers and wheel cylinder components to determine their serviceability and appropriate repair or reconditioning options**
- 2. Assemble brake callipers and wheel cylinders using procedures and components that will enable them to operate within specifications with a maximised service life.**
- 3. Dismantle, clean, inspect, measure and test brake master cylinders and valving components to determine their serviceability and appropriate repair or reconditioning options**
- 4. Assemble brake master cylinders and associated valving using procedures and components that will enable them to operate as designed within specifications with a maximised service life.**
- 5. Make a brake pipe and fit to a Road transport Heavy Vehicles hydraulic brake system**
- 6. Dismantle, clean, inspect, measure and test brake power assist unit components to determine their serviceability and appropriate repair or reconditioning options**
- 7. Assemble brake power assist units and associated valving using procedures and components that will enable them to operate as designed within specifications with a maximised service life.**
- 8. Dismantle, clean, inspect, measure and test brake ABS modulator and valving components to determine their serviceability and appropriate repair or reconditioning options**
- 9. Assemble ABS modulator and associated valving using procedures and components that will enable them to operate as designed within specifications with a maximised service life.**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____

7081AX (HV) Brake Hydraulic Overhaul

WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081AX (HV) Brake Hydraulic Overhaul
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081EX (HV) Overhaul Clutch Assembly and/or Components

Automotive Retail Service and Repair Competency

AUR06145A (HV) Overhaul Clutch Assemblies

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the (HV) Overhaul Clutch assembly and/or Component Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 106 of this book. Each time you complete a (HV) Clutch Assembly/Components Overhaul repair that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081EX (HV) Overhaul Clutch Assembly and/or Components

WORKSHOP JOB

1. Completely dismantle push and pull type clutch pressure plate assemblies from Road transport Heavy Vehicles
2. Clean, inspect, measure and test clutch assembly components to determine their serviceability and appropriate repair or reconditioning options
3. Reassemble and adjust clutch assemblies using procedures and components that will enable them to operate as designed within specifications and with a maximised service life.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

WORK EVIDENCE RECORD

7081FX (HV) Overhaul Diesel Fuel Injection Systems

Automotive Retail Service and Repair Competency

AUR03645A (HV) Overhaul Diesel Fuel Injection Systems

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the (HV) Overhaul Diesel Fuel Injection Systems Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 107 of this book. Each time you complete a (HV) Diesel Fuel Injection Systems Overhaul repair that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081FX (HV) Overhaul Diesel Fuel Injection Systems

WORKSHOP JOB

1. Overhaul diesel fuel injectors
2. Overhaul diesel fuel lift pumps
3. Overhaul diesel fuel injection pumps from a variety of Road transport Heavy Vehicle fuel systems

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081FX (HV) Overhaul Diesel Fuel Injection Systems
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081FX (HV) Overhaul Diesel Fuel Injection Systems
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081JX (HV) Final Drive Overhaul

Automotive Retail Service and Repair Competency

AUR12645A (HV) Overhaul of Final Drive

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the (HV) Final Drive Overhaul work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 108 of this book. Each time you complete a (HV) Final Drive Overhaul work that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081JX (HV) Final Drive Overhaul

WORKSHOP JOB

1. Completely dismantle Road transport Heavy Vehicle final drive assemblies
2. Clean, inspect, measure and test Road transport Heavy Vehicle final drive components to determine their serviceability and appropriate repair or reconditioning options
3. Assemble and adjust final drive units using procedures and components that will enable them to operate as designed within specifications with a maximised service life.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081LX Manual Transmission (HV) Overhaul

Automotive Retail Service and Repair Competency

AUR06645A Manual Transmissions (HV Overhaul)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Manual Transmission (HV) Overhaul work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 109 of this book. Each time you complete an manual transmission overhaul that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081LX Manual Transmission (HV) Overhaul

WORKSHOP JOB

1. Completely dismantle Road transport Heavy Vehicle manual transmission assemblies
2. Clean, inspect, measure and test Road transport Heavy Vehicle manual transmission components to determine their serviceability and appropriate repair or reconditioning options
3. Assemble and adjust manual transmissions using procedures and components that will enable them to operate as designed within specifications with a maximised service life.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081LX Manual Transmission (HV) Overhaul

WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081LX Manual Transmission (HV) Overhaul
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081MX Automatic Transmission (HV) Overhaul

Automotive Retail Service and Repair Competency

AUR07145A Automatic Transmissions (HV Overhaul)

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Automatic Transmission (HV) Overhaul work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 110 of this book. Each time you complete an manual transmission overhaul that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081MX Automatic Transmission (HV) Overhaul

WORKSHOP JOB

1. Completely dismantle Road transport Heavy Vehicle automatic Transmission
2. Clean, inspect, measure and test Road transport Heavy Vehicle automatic transmission components to determine their serviceability and appropriate repair or reconditioning options
3. Assemble and adjust automatic transmissions using procedures and components that will enable them to operate as designed within specifications with a maximised service life.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

WORK EVIDENCE RECORD

7081NX (HV) Cylinder Head Overhaul

Automotive Retail Service and Repair Competency

AUR01145A (HV) Cylinder Head Overhaul

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the (HV) Cylinder Head Overhaul work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 111 of this book. Each time you complete a cylinder head overhaul that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081NX (HV) Cylinder Head Overhaul

WORKSHOP JOB

1. Completely dismantle Road transport Heavy Vehicle cylinder heads
2. Clean, inspect, measure and test Road transport Heavy Vehicle cylinders, head components to determine their serviceability and appropriate repair or reconditioning options
3. Assemble and adjust cylinder heads using procedures and components that will enable them to operate as designed within specifications with a maximised service life.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD
7081PX (HV) Engine Cylinder Block Repair
Automotive Retail Service and Repair Competency
AUR01145A (HV) Engine Overhaul
Apprentice Name. _____
This Work Evidence Record is to be maintained by the Apprentice.
Your responsibility, as an apprentice, is to keep a record of the (HV) Engine Overhaul work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 112 of this book. Each time you complete an engine overhaul that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081PX (HV) Engine Cylinder Block Repair

WORKSHOP JOB

1. Completely dismantle Road transport Heavy Vehicle cylinder blocks
2. Clean, inspect, measure and test Road transport Heavy Vehicle cylinder block components to determine their serviceability and appropriate repair or reconditioning options
3. Assemble and adjust cylinder blocks using procedures and components that will enable them to operate as designed within specifications with a maximised service life.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081PX (HV) Engine Cylinder Block Repair
WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

7081PX (HV) Engine Cylinder Block Repair
WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081SX (HV) Overhaul Steering System Components

Automotive Retail Service and Repair Competency

AUR15145A (HV) Steering Systems Overhaul

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the (HV) Steering Systems Overhaul work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 113 of this book. Each time you complete a steering systems overhaul that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081SX (HV) Overhaul Steering System Components

WORKSHOP JOB

1. Completely dismantle Road transport Heavy Vehicle manual and power assisted steering boxes
2. Clean, inspect, measure and test Road transport Heavy Vehicle manual and power assisted steering box components to determine their serviceability and appropriate repair or reconditioning options
3. Assemble and adjust manual and power assist steering boxes using procedures and components that will enable them to operate as designed within specifications with a maximised service life

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081UX (HV) Overhaul Hydraulic System Components

Automotive Retail Service and Repair Competency

AUR09170A (HV) Hydraulic Systems Overhaul

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the (HV) Hydraulic Systems Overhaul work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 114 of this book. Each time you complete a hydraulic systems overhaul that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081UX (HV) Overhaul Hydraulic System Components

WORKSHOP JOB

1. Completely dismantle Road transport Heavy Vehicle hydraulic system components
2. Clean, inspect, measure and test Road transport Heavy Vehicle hydraulic system components to determine their serviceability and appropriate repair or reconditioning options
3. Assemble and adjust hydraulic system components using procedures and components that will enable them to operate as designed within specifications with a maximised service life.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7081YX (HV) Overhaul Air Braking System Components

Automotive Retail Service and Repair Competency

AUR11145A (HV) Air Brake Component Overhaul

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the (HV) Air Brake Systems Overhaul work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 115 of this book. Each time you complete an air brake systems overhaul that involves all the jobs listed in the table below you should record the make and model of the vehicle or transmission and the date you did it on.

7081YX (HV) Overhaul Air Braking System Components

WORKSHOP JOB

1. Overhaul a Road transport Heavy Vehicle air compressor
2. Overhaul a Road transport Heavy Vehicle air compressor governor or unloader valve
3. Overhaul three (3) pneumatic control valves
4. Overhaul a service and park brake actuator
5. Overhaul a foundation brake disc and drum unit
6. Overhaul ABS modulator pneumatic valves

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

7081YX (HV) Overhaul Air Braking System Components
WORKSHOP JOBS

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

**7081YX (HV) Overhaul Air Braking System Components
WORKSHOP JOBS**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7116CW Air Conditioning Service and Repair

Automotive Retail Service and Repair Competency

AUR22670A Service Air Conditioning Systems

AUR22666A Repair / Retro Fit Air Conditioning Systems

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Air Conditioning Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 116 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7116CW Air Conditioning Service and Repair

WORKSHOP JOBS

1. Remove / recover and charge refrigerant in air conditioning systems.
2. Remove and fit a variety of air conditioning system components or assemblies that may include any of the following:- receiver/dryer, condenser, evaporator, compressor, expansion valve, associated electrical components, etc..
3. Inspect and test air conditioning systems and identify actual faults.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7116DW Petrol Fuel System Service and Repair

Automotive Retail Service and Repair Competency

AUR03166A Repair Petrol Fuel Systems

AUR03170A Service Petrol Fuel Systems

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Petrol Fuel System Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 117 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on..

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7116DW Petrol Fuel System Service and Repair

WORKSHOP JOBS

1. Remove and fit a variety of petrol fuel system components or assemblies that may include any of the following: - fuel pumps, fuel injectors, throttle body assemblies, fuel pressure regulators, air flow sensors, manifold pressure sensors, temperature sensors, carburetors, induction manifolds, fuel tanks, etc..
2. Adjust petrol fuel systems to enable them to operate within manufacturer's specifications and/or legislated requirements.
3. Inspect and test petrol fuel systems and identify actual faults.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7116EW Ignition Systems Repair

Automotive Retail Service and Repair Competency

AUR20666A Repair and Service Ignition System

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Ignition Systems Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 118 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7116EW Ignition System Repair

WORKSHOP JOBS

1. Remove and fit ignition system distributors and adjust ignition timing.
2. Remove and fit a variety of ignition system components that may include any of the following: contact breaker points, condensers, advance mechanisms, coils, ballast resistors, high tension leads, induction pick up coils, Hall sensors, electronic modules, electronic control units, etc..
3. Inspect, test and identify actual faults in ignition systems.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7116WD Petrol Fuel System Component Overhaul

Automotive Retail Service and Repair Competency

AUR03145A Overhaul Petrol Fuel System Components

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Petrol Fuel System Component Overhaul work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 119 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

7116WD Petrol Fuel System Component Overhaul

WORKSHOP JOB

1. Overhaul carburettor assembly which should include all of the following:

- **Dismantle carburettor and clean components.**
- **Inspect, measure and test carburettor components to determine their serviceability and appropriate repair or reconditioning options.**
- **Assemble and adjust carburettor using procedures and components that will enable them to operate as designed and within specifications with a maximised service life.**

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7116WK Instrument System Service and Repair

Automotive Retail Service and Repair Competency

AUR18966A Repair Instruments and Warning System

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Instrument System Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 120 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one job. Make sure your record shows you have done more than one job a number of times.

7116WK Instrument System Service and Repair

WORKSHOP JOBS

1. Remove and fit a variety of automotive instrument and warning system components that may include any of the following: dash board gauges, fuel tank sender units, pressure/temperature switches/sender units, pulse generators, etc..
2. Inspect, test and identify actual faults in instrument and warning systems.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____
Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____	Make: _____ Model: _____ Date: _____ Job: _____ _____

WORK EVIDENCE RECORD

7139AW Tyre Service and Repair

Automotive Retail Service and Repair Competency

AUR17766A Remove, Repair and Fit Tyres, Tubes

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Tyre Service and Repair work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 121 of this book. Each time you complete one of the jobs listed in the table below you should record the job you did and the make and model of the vehicle and the date you did it on.

Note: Do not fill the table up with just one or two jobs. Make sure your record shows you have done each job a number of times.

7139AW Tyre Service and Repair

WORKSHOP JOBS

1. Remove and fit tyres to drop centre, steel rims.
2. Remove and fit tyres to drop centre, alloy wheels.
3. Remove and fit tyres to demountable flange wheels.
4. Repair punctures in tubeless tyres.
5. Repair punctures in tyre inner tubes.

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Date: _____	Date: _____	Date: _____	Date: _____
Job: _____	Job: _____	Job: _____	Job: _____
_____	_____	_____	_____

WORK EVIDENCE RECORD

7139BW Wheel Balancing

Automotive Retail Service and Repair Competency

AUR17606A Balance Tyres / Wheels

Apprentice Name. _____

This Work Evidence Record is to be maintained by the Apprentice.

Your responsibility, as an apprentice, is to keep a record of the Wheel Balancing Service work you do during your apprenticeship. It will help establish when you have done enough work for your employer and yourself to complete the Work Evidence Report on page 122 of this book. Each time you complete a wheel balance job you should record the make and model of the vehicle and the date you did it on. Also record whether it was a steel or alloy wheel.

7139BW Wheel Balancing

WORKSHOP JOBS

1. Dynamically balance wheel and tyre assemblies (steel rims).
2. Dynamically balance wheel and tyre assemblies (alloy wheels)

Work completed on:	Work completed on:	Work completed on:	Work completed on:
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Type of wheel: _____	Type of wheel: _____	Type of wheel: _____	Type of wheel: _____
Date: _____	Date: _____	Date: _____	Date: _____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Type of wheel: _____	Type of wheel: _____	Type of wheel: _____	Type of wheel: _____
Date: _____	Date: _____	Date: _____	Date: _____

SECTION
FOR
THE EMPLOYER / SUPERVISOR

Instructions for Employer or Supervisor

What is this book for?

This is a Work Record Book. It will become a record of the jobs your apprentice gets experience in at work during their apprenticeship. This information will assist your Training Provider in determining when your apprentice can be issued with their certificate.

This book, by itself, is not a statement of competence or a qualification.

Why does the apprentice need this book?

As an apprentice, there are two parts to their training:

- **an off-the-job part.** The apprentice will do this with a training provider. They will learn new things and develop new skills. As they progress their training provider will assess their knowledge and skills.
- **an on-the-job part.** Your apprentice will do this at work with you. You will give them jobs to do that will require them to apply their knowledge and skills. A technically qualified person at work should help them learn how to do each new job.

For the training provider to give your apprentice a certificate they must be sure the apprentice has the necessary knowledge and skills and can actually do the job at work.

This Work Record Book is a way of gathering evidence of the jobs the apprentice has done at work.

Without evidence of the practical application of the apprentice's knowledge and skills the training provider will not be able to issue a certificate

What does this book do?

The Work Record Book helps you and your apprentice to:

- ◆ know the job they need to become good at, in order to get their certificate.
- ◆ keep an accurate record of the jobs the apprentice has learnt to do at work.
- ◆ pass this information on to the training provider, who will record the information and issue the certificate when the necessary training has been completed.

Wherever possible your apprentice should carry out these jobs as a routine part of their normal work activities.

You do not have to organise special activities separate from what they would normally be doing at work.

What does the work record book contain?

The record book contains two major sections:

A section for the apprentice. This is at the front of the book, and gives:

- ◆ the apprentice's details
- ◆ information about how the apprentice needs to use this book
- ◆ Work Evidence Record sheets for the apprentice to record information about all the jobs they need to carry out under your supervision.

A section for the workplace supervisor (this section). This section provides:

- ◆ information on how you as supervisor/employer need to use this book,
- ◆ Work Evidence Report sheets for you to sign-off on. These correspond to the apprentice's Work Evidence Record sheets in the first section,
- ◆ a list of Common Core, Compulsory Stream and typical Elective units of competency from the qualification, showing those units for which the training provider must receive a Work Evidence Report sheets, (**refer to pages 123, 124, 125**)
- ◆ forms for recording change of employer details. This is only relevant where you are inheriting an apprentice from someone else. (**pages 126, 127**)

Using the record book - four easy steps

To use this record book effectively a technically qualified workplace supervisor needs to:

- 1. Read the Work Evidence Reports** - This will give you a good idea of the kind of jobs your apprentice should be learning to do.
- 2. Provide training and experience** - Over the period of the apprenticeship, organize for the apprentice to get training and experience for all the required jobs. As the apprentice becomes good at a job encourage them to record the jobs they do in their Work Evidence Record sheets.
- 3. Sign off the Work Evidence Reports with your apprentice** - When you and your apprentice are both satisfied that the apprentice can do all the jobs on a Work Evidence Report, *to the standard shown on the following page*, together with your apprentice you should sign off on the Work Evidence Report in this section of the book.
- 4. Ensure the Work Evidence Reports gets to the training provider** – Make sure the apprentice presents the Work Record Book to the training provider on a regular basis. The training provider will update the apprentice's training record and countersign the Work Evidence Report.

**The supervisor *and* the apprentice must be in agreement that the learning opportunities have been provided and the jobs carried out to the required standard.
Both must sign and date the Work Evidence Report before it is presented to the training provider**

What is the required standard for each job?

The standard requires that the apprentice can do the job:

- ◆ **correctly and safely.** This means their work must comply with statutory and enterprise OH&S policies and procedures, and with relevant manufacturer's specifications and procedures.
- ◆ **without causing damage to any component or system,**
- ◆ **on a range of vehicles/vessels, not just one or two,**
- ◆ **in a technically correct way,**
- ◆ **without their supervisor (or anyone else) having to step in and correct them.**

What if you don't do all the jobs at your place of business?

There may be a few jobs related to the compulsory units of competence that you don't get involved with in your business.

If this is the case you should talk to your training provider and work out how your apprentice can get experience with these jobs.

Who can sign-off as the apprentice supervisor?

To be able to sign-off on the apprentice's ability to do the jobs listed on the Work Evidence Report the person supervising the apprentice **MUST BE** technically qualified.

The supervisor must have a certificate equal to or greater than the certificate the apprentice will receive when they have completed their training.

Check with your training provider if you have any questions regarding the suitability of your qualifications.

It is not necessary for the supervisor signing the Work Evidence Report to be a qualified workplace assessor. The supervisor is simply providing evidence to the training provider of work carried out to a particular standard in the workplace, not conducting a workplace competency assessment. The training provider will determine when the apprentice is competent, based on all the evidence gathered, both off-the-job and on-the-job.

How many times does the apprentice have to do a job before you can sign the work evidence report?

There is no requirement to do a job a certain number of times. What is important is that the apprentice can do the job to the required standard. In the early part of the apprenticeship you may want the apprentice to do a particular job many times before you are satisfied they can do it correctly. Towards the end of the apprenticeship, when the apprentice has become more skilled, they may only need to do a job two or three times before you sign the report.

What is the purpose of the Work Evidence in the front of this book?

The Work Evidence Records in the front of the book enable the apprentice to make a record of the jobs they do at work. This can establish what they have done for a sign off on a Work Evidence Record.

You may make reference to the apprentice's record before you sign off if you feel it is necessary. The page number of the corresponding record is shown on each report to make it easy for you to do this.

If, However, you are familiar with the capabilities and experiences of your apprentice and you are confident that they can do all the jobs on the Work Evidence Report, to the required standard, it is not necessary for you to check off every job in the apprentice's Work Evidence Record.

Does the apprentice have to fill up every box of a Work Evidence Record before you can sign the Work Evidence Report?

No, again, there is no requirement to do any job a certain number of times.

Work Evidence Records have enough boxes to allow you to show that you have done each job at least a couple of times and on more than one make or model etc.

Work Evidence Records dealing with brakes, steering and suspension have the highest number of boxes. These are critical safety areas and it is good for the apprentice to establish that they have done each job several times.

It should be noted that the training provider, will not be able to give the apprentice their certificate without evidence that they have actually worked on brakes, steering and suspension systems in the workplace.

**WORK EVIDENCE REPORTS
FOR COMPULSORY STREAM
UNITS OF COMPETENCE**

WORK EVIDENCE REPORT – *SIGN OFF*

Report No. 7292BW Automotive Maintenance and Service

Automotive Retail Service and Repair Competency

AUR00108A Carry out Maintenance and or Component Servicing

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- Engine oil and filter changes including by-pass and centrifugal filters
- Fuel filter service
- Air filter and pre-cleaner service
- Cooling system service including checking coolant condition and changing coolant
- Drive belt inspection and adjustment
- Hydraulic system fluid level checks
- Tyre checks (pressure, wear and damage)
- Transmission, driveline, chassis and body lubrication and level checks
- Fluid and air leak inspection and reports (leaking seals, damaged boots etc...)
- Checking security of fasteners and mounting bolts (including body bolts)

Refer to page 7 for the apprentice's maintenance and service work record.

Report No. 7292BW Automotive Maintenance and Service

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – *SIGN OFF*

Report No. 7292DW Engine Service

Automotive Retail Service and Repair Competency

AUR01170A Service Engines and Associated Engine Components

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out the more complex engine servicing operations of:

- **timing belt replacement**
- **valve tappet clearance checks and adjustments.**

Refer to page 9 for the apprentice's engine service work record.

Report No. 7292DW Engine Service

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7292FW Minor Electrical Repairs

Automotive Retail Service and Repair Competency

AUR18708A Minor Electrical Repairs to Circuits/Systems

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove, fit or repair a variety of electrical components which may include any of the following :- fuses, light globes, trailer connections, terminals, wires or insulation**
- **Inspect and test electrical circuits and identify actual faults**

Refer to page 10 for the apprentice's minor electrical repair work record.

Report No. 7292FW Minor Electrical Repairs

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7292GW Heating and Welding

Automotive Retail Service and Repair Competency

**AUR23608A Carry Out Welding, Thermal Cutting and Heating
Procedures**

Work to be correctly and safely completed by the apprentice on-the-job:

- **Weld low carbon steel using oxy acetylene welding processes.**
- **Cut low carbon steel using oxy acetylene equipment.**
- **Weld low carbon steel using any process incorporating heat generated by an electrical arc and a consumable filler rod or wire.**
- **Apply heat to components to aid in their assembly or disassembly.**

Refer to page 11 for the apprentice's heating and welding work record.

Report No. 7292GW Heating and Welding

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – *SIGN OFF*

Report No. 7292HW Automotive Battery Testing and Replacement

Automotive Retail Service and Repair Competency

AUR18676A Test, Service and Replace Batteries

Work to be correctly and safely completed by the apprentice on-the-job:

- **Test 12volt or higher voltage batteries, correctly identify faulty ones, remove and replace them.**

Refer to page 12 for the apprentice's battery testing and replacement work record.

Report No. 7292HW Automotive Battery Testing and Replacement

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – *SIGN OFF*

Report No. 7081AW Hydraulic Brake Systems (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR10166A Repair Hydraulic Braking Systems (HV)

AUR10170A Service Hydraulic Braking Systems (HV)

AUR17665A Remove Fit and Adjust Wheel(s) (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- Flush and bleed hydraulic brake systems
- Remove and fit master cylinders
- Remove and replace disc pads and bleed disc brake units
- Dismantle, assemble, adjust (where applicable) drum or disc brake
- Dismantle, assemble, adjust (where applicable) drum or disc brake units that incorporate a park brake mechanism
- Remove and replace wheel cylinders
- Remove and replace hydraulic brake lines
- Inspect and test vehicle braking systems and identify actual faults

Refer to page 13 for the apprentice's hydraulic brake repair and service work record.

Report No. 7081AW Hydraulic Brake Systems (HV) Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7081BW Suspension Systems (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR16166A Repair Suspension Systems (HV)

AUR16170A Service Suspension Systems (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove and fit shock absorbers**
- **Remove and fit a variety of suspension system components that may include any of the following: - suspension arms or links, bushes, ball joints, springs, stabiliser bars, air suspension system components, air bags, etc...**
- **Inspect and test suspension systems and identify faults.**

Refer to page 15 for the apprentice's suspension service and repair work record.

Report No. 7081BW Suspension Systems (HV) Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7081CW Cooling System Service and Repair

Automotive Retail Service and Repair Competency

AUR02166A Repair Cooling Systems and Associated Components (HV)

AUR02170A Service Cooling Systems and Associated Components (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Clean and flush cooling systems.**
- **Remove and fit cooling system radiators and cowlings.**
- **Remove and fit a variety of Heavy Vehicles Road Transport cooling system components or assemblies that may include any of the following:- thermostats, water pumps, hoses, drive belts, various fan drives such as air clutches, electric fans, thermo switches, relays, etc.**
- **Inspect Heavy Vehicles Road Transport cooling systems and identify actual faults.**

Refer to page 17 for the apprentice's cooling system service and repair work record.

Report No. 7081CW Cooling System Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7081EW Clutch (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR06166A Repair Clutch Assemblies and/or Associated Operating System Components (HV)

AUR06170A Service Clutch Assemblies and/or Associated Operating System Components (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove and fit manual transmissions from a Road Transport vehicle**
- **Remove and fit clutch assemblies from a Road Transport vehicle**
- **Remove and fit and/ or adjust clutch operating and clutch brake operating mechanisms from a Road Transport vehicle**
- **Inspect and test clutch systems and identify actual faults in a Road Transport vehicle.**

Refer to page 18 for the apprentice's clutch service and repair work record.

Report No. 7081EW Clutch (HV) Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7081FW Diesel Fuel Systems (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR03670A Service Diesel Systems/Components (HV)

AUR03666A Repair Diesel Systems/Components (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove fit and service diesel fuel filters**
- **Remove and fit diesel fuel injectors, such as mechanical, hydraulic, and electrical**
- **Remove fit and time diesel fuel injection pumps**
- **Test remove and fit a variety of diesel systems and components or assemblies that may include any of the following:- injector lines, solenoids, glow plugs, electronic components, etc.**

Refer to page 19 for the apprentice's diesel fuel systems service and repair work record.

Report No. 7081FW Diesel Fuel Systems (HV) Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7081GW Driveline (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR13166A Repair Final Drive (Driveline) (HV)

AUR13170A Service Final Drive (Driveline) (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove and fit drive shafts in Road transport Heavy Vehicles**
- **Inspect drivelines to determine their serviceability and test drive line angles**
- **Remove and fit drive shaft universal joints or constant velocity joints and centre bearings in Road transport Heavy Vehicles.**

Refer to page 21 for the apprentice's HV driveline service and repair work record.

Report No. 7081GW Driveline (HV) Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – *SIGN OFF*

Report No. 7081JW Final Drive (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR12666A Repair Final Drive Assemblies (HV)

AUR12670A Service Final Drive Assemblies (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove and fit a variety of limited slip differentials and final drive types and configurations in Road Transport vehicles.**
- **Remove and fit driving axles in Road Transport vehicles**
- **Diagnose final drive problems**

Refer to page 23 for the apprentice's HV final drive service and repair work record.

Report No. 7081JW Final Drive (HV) Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7081LW Manual Transmission (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR06666A Repair Transmissions (Manual) (HV)

AUR06670A Service Transmissions (Manual) (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove and fit manual transmissions from Road transport Heavy Vehicles**
- **Remove and fit clutch assemblies from Road Transport vehicles**
- **Remove, test and adjust clutch operating mechanisms from Road transport Heavy Vehicles**
- **Inspect, identify, test and repair faults in Heavy Vehicle transmissions.**

Refer to page 25 for the apprentice's HV manual transmission service and repair work record.

Report No. 7081LW Manual Transmission (HV) Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – *SIGN OFF*

Report No. 7081MW Automatic Transmission (HV) Service

Automotive Retail Service and Repair Competency

AUR07170A Service Automatic Transmissions (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- Change automatic transmission fluid and filters
- Perform adjustments on automatic transmission systems that may include the following:-
Transmission, kick down/ throttle cables, selector mechanisms, etc...

Refer to page 27 for the apprentice's HV auto transmission service work record.

Report No. 7081MW Automatic Transmission (HV) Service

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7081NW Engine Repair (HV)

Automotive Retail Service and Repair Competency

AUR01166A Repair Engines and Associated Engine Components (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

- **Remove and fit engines in Road transport Heavy Vehicles.**
- **Remove and fit engine cylinder heads.**
- **Remove and fit a variety of engine mechanical components that may include any of the following: - oil seals, sumps, camshafts, drive mechanisms, piston and connecting rods, liners, crankshafts, etc..**
- **Inspect and test engines and identify actual faults.**

Refer to page 28 for the apprentice's engine repair service work record.

Report No. 7081NW Engine Repair (HV)

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No.7081QW Forced Induction System (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR05671A Forced Induction System Service and Repair (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove and fit a variety of forced air induction system components or assemblies such as:- turbo chargers, supercharges, waste gates, shutoff timers, drive belts or gears, bypass valves, boost pressure sensors, solenoids, intercoolers, etc...**

Refer to page 30 for the apprentice's forced induction service and repair work record.

Report No. 7081QW Forced Induction System (HV) Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7081SW Steering Systems (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR15166A Repair Steering Systems (HV)

AUR15170A Service Steering Systems (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove and fit a variety of steering system components or assemblies that may include any of the following:- tie rod ends, king pin bushes, steering gear/ rack assemblies, power steering pumps, Steering wheels, steering column components, etc...**
- **Inspect and test steering systems and identify actual faults, check and adjust toe in.**

Refer to page 31 for the apprentice's steering systems service and repair work record.

Report No. 7081SW Steering Systems (HV) Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – *SIGN OFF*

Report No. 7081UW Hydraulic Systems (HV) Service

Automotive Retail Service and Repair Competency

AUR09166A Service Hydraulic Systems (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Flush and bleed hydraulic systems**
- **Test for cycle times**
- **Change and inspect hydraulic oil**
- **Change hydraulic oil filters**
- **Select correct hydraulic oils**
- **Carry out flow, pressure, and visual system tests**

Refer to page 33 for the apprentice's hydraulic systems service work record.

Report No. 7081UW Hydraulic Systems (HV) Service

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7081YW Pneumatic Brake Systems (HV) Service and Repair

Automotive Retail Service and Repair Competency

AUR11166A Repair Air Braking Systems (HV)

AUR11170A Service Air Braking Systems (HV)

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove and replace an air compressor**
- **Remove and replace a control valve**
- **Remove and replace a service and park brake actuator**
- **Remove and replace pneumatic foundation disc brake pads**
- **Dismantle, assemble, adjust pneumatic foundation drum brakes**
- **Remove and replace pneumatic brake lines**
- **Inspect and test Road transport Heavy Vehicle brake systems and identify actual faults.**

Refer to page 35 for the apprentice's pneumatic brake system S&R work record.

Report No. 7081YW Pneumatic Brake Systems (HV) Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – SIGN OFF

Report No. 7116HW Emission Control Systems Service and Repair

Automotive Retail Service and Repair Competency

AUR04671A Repair and Service Emission Control Systems

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove and fit a variety of emission control components or assemblies that may include the following:- catalytic converters, oxygen sensors, EGR valves, air injection pumps, oxygen sensors, valves or pipes, intake air heating devices, etc...**
- **Check and determine the compliance of the exhaust emission levels with specifications or statutory regulations.**
- **Inspect and test emission control systems and identify faults**

Refer to page 37 for the apprentice's emission control system service and repair work record.

Report No. 7116HW Emission Control Systems Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report received and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

WORK EVIDENCE REPORT – *SIGN OFF*

**Report No. 7116RW Electronic Engine Management System Service
and Repair**

Automotive Retail Service and Repair Competency

AUR21171A Service, Repair Electronic Engine Management Systems

Work to be correctly and safely completed by the apprentice on-the-job:

Carry out maintenance and service operations which should include:

- **Remove and fit a variety of engine management system components that may include any of the following:- Electronic control units, sensors, actuators, etc...**
- **Extract data from the test management systems and identify actual fault**

Refer to page 38 for the apprentice's electronic engine management system S&R work record.

7116RW Electronic Engine Management System Service and Repair

This is to certify that the apprentice has successfully applied their knowledge and skills to meet the above requirements, and that the work has been carried out by the apprentice in accordance with all conditions specified on page 75 of this **Work Record Book**.

Business Name: _____

Supervisor Name: _____ **Signature:** _____

Date: _____ **Qualification/ Licence No:** _____

Apprentice Name: _____ **Signature:** _____

Report receipted and recorded by:

Training Provider: _____

Signature: _____ **Date:** _____

**Listing of
Units of Competence,
Index to Record and Report Sheets**

AUR 308 99 (Mechanical Road transport Heavy Vehicles)

Compulsory Common Core						
Work Evidence Report No.	Unit Number	Competency Unit Title	Work Evidence Required	Record Page No	Report Page No	Date Presented to RTO
N/A	AUR70125A	Follow Workplace Occupational Health and Safety procedures	No	N/A	N/A	N/A
N/A	AUR70278A	Use of and maintenance of workplace tools and equipment	No	N/A	N/A	N/A
N/A	AUR70314A	Contribute to workplace communication	No	N/A	N/A	N/A
N/A	AUR70421A	Establish relations with customers	No	N/A	N/A	N/A
7116SA	AUR66108A	Automotive Diagnostic Procedures	No	N/A	N/A	N/A
Compulsory Stream						
7292BW	AUR00108A	Carry out maintenance and/or component servicing operations	Yes	7	77	
7292DW	AUR01170A	Service engines assoc engine components	Yes	9	78	
7292FW	AUR18708A	Carry out minor repairs to electrical circuits/systems	Yes	10	79	
7292GW	AUR23608A	Heating, welding, thermal cutting	Yes	11	80	
7292HW	AUR18676A	Test, service and replace battery	Yes	12	81	
7081AW	AUR10170A	Service HV braking systems	Yes	13	82	
	AUR10166A	Repair HV braking systems				
	AUR17665A	Remove, fit, adjust HV Wheels				
7081BW	AUR16170A	Service HV suspension systems	Yes	15	83	
	AUR16166A	Repair HV suspension systems				

Compulsory Stream (Cont.)						
Work Evidence Report No.	Unit Number	Competency Unit Title	Work Evidence Required	Record Page No	Report Page No	Date Presented to RTO
7081CW	AUR02170A	Service HV cooling systems & associated components	Yes	17	84	
	AUR02166A	Repair HV cooling systems & associated components				
7081EW	AUR06170A	Service HV clutch assemblies and/or associated components	Yes	18	85	
	AUR06166A	Repair HV clutch assemblies and/or associated components				
7081FW	AUR03670A	Service HV diesel fuel systems and components	Yes	19	86	
	AUR03666A	Repair HV diesel fuel systems components				
7081GW	AUR13170A	Service HV final drive (driveline)	Yes	21	87	
	AUR13166A	Repair HV final drive (driveline)				
7081JW	AUR12670A	Service HV final drive (assemblies)	Yes	23	88	
	AUR12666A	Repair HV final drive (assemblies)				
7081LW	AUR06670A	Service HV transmissions (manual)	Yes	25	89	
	AUR06666A	Repair HV transmissions (manual)				
7081MW	AUR07170A	Service HV (automatic) transmissions	Yes	27	90	
7081NW	AUR01166A	Repair HV engines and assoc components	Yes	28	91	
7081QW	AUR05671A	S&R HV forced air induction systems	Yes	30	92	
7081SW	AUR15170A	Service HV steering systems	Yes	31	93	
	AUR15166A	Repair HV steering systems				

Compulsory Stream (Cont.)						
Work Evidence Report No.	Unit Number	Competency Unit Title	Work Evidence Required	Record Page No	Report Page No	Date Presented to RTO
7081UW	AUR09166A	Service HV hydraulic systems	Yes	33	94	
7081YW	AUR11170A	Service HV air braking systems	Yes	35	95	
	AUR11166A	Repair HV air braking systems				
7116HW	AUR04671A	Service and repair emission control systems	Yes	37	96	
7116RW	AUR21171A	Service and repair electronic engine management systems	Yes	38	97	

Elective Stream – 6 Competency Units to be completed						
Work Evidence Report No.	Unit Number	Competency Unit Title	Work Evidence Required	Record Page No	Report Page No	Date Presented to RTO
7081KW	AUR19066A	Repair HV charging & manage/ systems	Yes	41	99	
	AUR18866A	Repair HV electrical systems				
7081RW	AUR17108A	Carry out HV wheel alignment operations	Yes	43	100	
7081TW	AUR05166A	Repair HV exhaust systems	Yes	44	101	
7081VW	AUR07166A	Repair HV automatic transmissions	Yes	46	102	
	AUR21271A	Service and repair electronic drives				
7081XW	AUR09166A	Repair HV hydraulic systems	Yes	47	103	
7081ZW	AUR10736A	Machine HV brake components	Yes	48	104	
	AUR10650A	Attach Linings to Shoes and Radius Grind				
7081AX	AUR10145A	Overhaul HV hydraulic brakes	Yes	49	105	

Elective Stream – 6 Competency Units to be completed (Cont.)

Work Evidence Report No.	Unit Number	Unit Title	Work Evidence Required	Record Page No	Report Page No	Date Presented to RTO
7081EX	AUR06145A	Overhaul HV clutch assemblies	Yes	51	106	
7081FX	AUR03645A	Overhaul HV diesel fuel injection systems	Yes	52	107	
7081JX	AUR12645A	Overhaul HV final drives	Yes	54	108	
7081LX	AUR06645A	Overhaul HV manual transmissions	Yes	55	109	
7081MX	AUR07145A	Overhaul HV automatic transmissions	Yes	57	110	
7081NX	AUR01145A	Overhaul HV cylinder head	Yes	58	111	
7081PX	AUR01145A	Overhaul HV engine block	Yes	59	112	
7081SX	AUR15145A	Overhaul HV steering systems	Yes	61	113	
7081UX	AUR09170A	Overhaul HV hydraulic systems	Yes	62	114	
7081YX	AUR11145A	Overhaul HV air brake components	Yes	63	115	
7116CW	AUR22670A	Service air conditioning systems	Yes	65	116	
	AUR22666A	Repair /retro fit air conditioning systems				
7116DW	AUR03170A	Service HV petrol fuel systems	Yes	66	117	
	AUR03166A	Repair HV petrol fuel systems				
7116EW	AUR20666A	Repair, service HV petrol ignition systems	Yes	67	118	
7116WD	AUR03145A	Overhaul petrol fuel system components	Yes	68	119	
7116WK	AUR18966A	Repair instrument & warning systems	Yes	69	120	
7139AW	AUR17766A	Remove repair and fit tyres, tubes	Yes	70	121	
7139BW	AUR17606A	Balancing wheels and tyres	Yes	71	122	

Change of Employment Details

Change of Employer Details

SECOND EMPLOYER

Commencement of Employment: _____

Transfer or Termination of Employment: _____

Company or Business Name: _____

Trading Name (if different from above): _____

Address: _____

Contact Details: Phone: _____ **Mobile:** _____

FAX: _____ **E-mail:** _____

Change of Employer Details

THIRD EMPLOYER

Commencement of Employment: _____

Transfer or Termination of Employment: _____

Company or Business Name: _____

Trading Name (if different from above): _____

Address: _____

Contact Details: Phone: _____ **Mobile:** _____

FAX: _____ **E-mail:** _____

Change of Employer Details

FOURTH EMPLOYER

Commencement of Employment: _____

Transfer or Termination of Employment: _____

Company or Business Name: _____

Trading Name (if different from above): _____

Address: _____

Contact Details: Phone: _____ **Mobile:** _____

FAX: _____ **E-mail:** _____