

## CHC50302      Diploma of Children's Services

This qualification covers workers who are responsible for developing and evaluating the program. Workers at this level have responsibility for the supervision of other staff and volunteers and in most States it is the highest qualification required at director or service manager level.

Workers at this level are required to have an understanding of Indigenous culture and history and to work with local communities in the provision of services.

### Occupational names include:

- Child Care Worker– Qualified
- Team Leader
- Group Leader
- Program Leader
- Service Manager
- Service Director

Prerequisite. The following units from CHC30402 Certificate III in Children's Services or equivalent are **prerequisites** to this qualification:

CHCCHILD1C	Identify and respond to children and young people at risk of harm
CHCCN1D	Ensure children's health and safety
CHCCN2C	Care for children
CHCCN4D	Respond to illness, accidents and emergencies
CHCCS301A	Work within a legal and ethical framework
CHCFC1C	Support the development of children in the service
CHCIC1C	Interact effectively with children
CHCOHS301A	Participate in workplace safety procedures
CHCORG3B	Participate in the work environment
CHCPR1C	Deliver services/activities to stimulate children's development and enhance their leisure
CHCPR3C	Develop an understanding of children's interests and developmental needs
HLTFA1A	Apply basic First Aid <b>AND/OR</b>
HLTFA2A	Apply advanced First Aid ( <i>depending on jurisdiction</i> )

**Note:** CHCCN5C Care for babies is required as a **prerequisite unit** in some jurisdictions.

### **Packaging Rules**

20 units must be selected for this qualification including:

- 13 compulsory units
- 7 elective units

### **Compulsory**

CHCCHILD2C	Support the rights and safety of children within duty of care requirements
CHCCN11C	Establish, manage and monitor the implementation of a safe and healthy environment
CHCCN8B	Plan care routines
CHCFC2C	Foster and enhance children's development
CHCFC3C	Foster and enhance children's social, emotional and psychological development
CHCFC5C	Foster and enhance children's cognitive and language development
CHCIC10C	Establish and implement plans for developing responsible behaviour
CHCIC12C	Plan the inclusion of children with additional needs
CHCOHS501A	Manage workplace OHS management system
CHCPR10C	Design, implement and evaluate programs of the service
CHCPR2C	Arrange/organise experiences which facilitate and enhance children's development
CHCPR9C	Document, interpret and use information about children
CHCRF11B	Work in partnership with families to care for the child

### **Electives**

Elective units must be selected from the units listed below, from other Community Services Training Package units available Diploma or higher levels, or from other relevant National Training Package units available at Diploma level.

The following three units may be compulsory in some jurisdictions:

CHCFC6C	Provide experiences which facilitate children's expressive development
CHCFC7C	Use music as a medium to enhance children's experience and development
CHCFC8A	Provide experience which enhance children's development and learning

### **Other units:**

BSBMGT608A	Manage innovation and continuous improvement
BSBMGT609A	Manage risk
CHCADMIN4B	Manage the organisation's finances, accounts and resources
CHCAL23C	Manage home based care administration requirements
CHCCHILD6A	Conduct investigation

CHCCN20B	Advocate for the rights and needs of children and young people
CHCCN3C	Prepare nutritionally balanced food in a safe and hygienic manner
CHCCS405A	Work effectively with culturally diverse clients and co-workers
CHCIC11B	Implement and promote inclusive policies and practices
CHCINF5B	Meet statutory and organisational information requirements
CHCINF7B	Meet information needs of the community
CHCOHS502A	Evaluate and improve workplace OHS management systems
CHCORG11B	Lead and develop others
CHCORG14B	Manage a service organisation
CHCORG20B	Promote and represent the service
CHCORG5B	Maintain an effective work environment
CHCORG6B	Co-ordinate the work environment
CHCORG28A	Reflect and improve upon professional practice
CHCPOL2A	Contribute to policy development
CHCPR14B	Observe children and interpret observations
CHCQM601A	Manage an accreditation process